

Condominium Association of Golf Villas II, Inc
Board of Directors Meeting Minutes via Hybrid & Zoom
April 25th 2023 3:30 PM

Call to order: Sam Hall Vice president called the meeting to order at 3:32 PM

Roll Call: Members present: President Sam Hall- VP Brenda Salas Treasurer Marvin Colson Secretary Matthew Brennan and Cheryl Dempsey.

Advantage Property Management, LLC present: Barb Shea Owner of APM & Cody Moon Property manager.

Proof of Notice: Cody Moon verified that the notice was posted on the community bulletin board & via email on 02 -17-23

Approve Previous Minutes: Sam Hall motioned to approve the previous meeting minutes from 03-21-23 it was seconded by Matthew Brannon – approved unanimously.

Treasure report: Sam Hall motioned to table the March 2023 Treasures report because it was email one hour before the meeting. . It was seconded by Matthew Brannon – approved unanimously.

New Business:

- We are receiving a large credit from our master policy insurance company and we had a discussion on how to refund the credit to the homeowners when we receive the check. We decided to wait for the check first to see what the final amount is. Then we subtract any expenses we encored in getting access to the roofs and either credit the amount to each owners account or send a check.
- The Audit was completed by a new Auditor Gerald Jackson JR and all Board members have a copy for there review.
- We asked the administrator Dani to check for parking violator a minimum of three times a week and put it on her weekly report.
- We discussed getting a towing contract /booting in place and asked Cody our property manager to give us all the details for the next meeting.
- We asked all the board members to attend a class for APM Tops and get familiar with APM TOPS computer program so everybody can look up all the financials, owners contract information and any late accounts.
- We are looking in to updating our existing key policy and bring it up to date.
- Sam Hall made a motion to move our BOD meetings to the third Monday of the month. It was seconded by Matthew Brannon – approved unanimously.
- Our next meeting is the15th of May at 4:00 PM.

Owner Comments- we had 3 owners present and answered any questions.

Adjournment:

Sam Hall motioned to adjourn the meeting at4:32 pm it was second by Matthew Brennan - approved unanimously.

Submitted by Matthew Brannon- Secretary for the GVII 04-03-2023